

California Ezra Bible Academy

Academic Catalog

2006~2007

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A Message from the Chairman

Welcome to California Ezra Bible Academy! We like to offer our warmest greetings to you.

We are a religious exemption institution that was established specifically to serve the community of Northern California in general and San Francisco and Oakland areas in particular. California Ezra Bible Academy was launched in 1997 to provide sound education with Christian value and inspiration.

California Ezra Bible Academy has a very specific goal and mission to offer education programs in the area of religious studies and Christian Education in that we educate and equip students in such a way that they will be able to live enriched life by fulfilling their goals in life and serve the community with their learned professions and skills.

Please come and contact us to know more about our school. We like to share with you as to how we can serve you with our best programs. We thank you for your interest and for your time.

Elizabeth Kim

Chairman, Board of Directors

A Message from the President

Brothers and Sisters,

California Ezra Bible Academy (CEBA) is a unique place of theological study and Biblical training for the Gospel ministry. This place of higher learning arose out of a theological conviction and earnest desire to better equip the disciples of the Lord. Our educational goal is to provide a firm foundation on sound doctrines and a clear vision for future ministers, educators and leaders. With the Bible-centered curriculum and flexible programs, CEBA offers all those who are willing a unique opportunity for personal, spiritual, and academic growth for the service of the Lord.

We welcome, all children of God who wish to prepare for the Gospel ministry.

Reverend Jongin Kim,

President

California Ezra Bible Academy in San Francisco

Introduction

Founding Philosophy

California Ezra Bible Academy was established to provide educations with evangelical Christian doctrine background in 1997. It endeavors to provide programs that meet the specific needs of growing community in Oakland area. It is our firm belief that upon the completion of their programs, students will be able to practice and refine their social, moral and spiritual values based on Christian heritage and enrich their life goal and serve their communities with their learned religious profession.

Values

California Ezra Bible Academy is a religious exemption school established in Northern California with evangelical Christian doctrine and belief in 1997. California Ezra Bible Academy has specific core values that define our institution:

- We value evangelism, discipleship, and mission of people in general and Korean and Korean-American communities in specific.
- We value academic excellence and well preparation of profession with Christian value and personal relationship with Christ, and
- We endeavor to pursue the expression of these values throughout the community and the world in an attempt to serve people in general and the Korean and Korean-American communities in particular.

Mission and Mission Statement

CEBA has mission as follows. We have mission statement and how we can achieve that mission which means the strategy.

Mission

California Ezra Bible Academy is a Religious Exemption Institution with highest biblical and Christian value. It is to motivate, equip and educate Korean and Korean-American students to learn, think, and analyze in such a way as to serve the communities by using their learned skills and professions. California Ezra Bible Academy equips them to serve in the areas of biblical studies and theology. Upon completion of their degrees, they will be able to use their profession to serve the church, community and the world.

California Ezra Bible Academy offers both undergraduate and graduate programs in biblical studies, ministry, and theology in an attempt to fulfill their growing needs. We offer program and training leading to the Bachelor of Theology, Master of Christian Counseling, Master of Christian Education, Master of Divinity, Master of Theology, Doctor of Ministry, and Doctor of Theology.

Mission Strategy

This mission is accomplished through a general education, biblical courses, Christian service and support, and applied skills in practical environments.

Vision

The vision of California Ezra Bible Academy is to educate Christian leaders to serve and transform the world for Christ at every level – from the local church and community levels to the realm of world culture. The fulfillment of this vision inspires, orients, and defines the work of this institution.

Philosophy of Student Development

The philosophy of student development at CEBA is driven directly from our mission: “California Ezra Bible Academy is established to equip and educate Korean and Korean-American to serve the community with their profession and skills. Because we value the importance of our role to educate and disciple Christian leaders, we emphasize the development of character and conduct that reflects Christ-likeness. We know that our graduates will be serving both church and in the world. Therefore, we like to use the curriculum, chapel, student ministry, small group and student life to help them develop their profession and Chris-like character. We will require student to participate in local church service in weekly basis. Academic dean will continue to work on the curriculum development to be relevant to their job market. Student dean will make sure that students have enough spiritual, emotional and social support.

Fall Semester 2006

Dates and Deadlines (New Students)

Last day to submit application file for regular admission	July 22
Housing reservation forms due	July 22
Orientation starts	August 19
Placement tests (required)	August 19
Orientation ends	August 20

Dates and Deadlines (All Students)

Tuition deposit due (nonrefundable)	July 22
Financial aid application due	July 22
Last day to order texts without late shipping fee	July 22
Tuition and fees due in full	August 19

General University Calendar

Classes begin	August 21
Orientation chapel (required)	August 22
Photos	August 28
Last day to add or drop courses	August 28
W/P deadline	September 20
Ministry Emphasis Day	September 16
“C4D” (Open House)	October 24-25
Last day of regular classes	December 11
Final exams	December 12-14

School Holidays

Labor Day	September 2
Fall Break	October 14-15
Thanksgiving	November 28-29

Winter Modular 2007

Dates and Deadlines (All Students)

Last day to register	December 14, 2006
Tuition and fees due	December 14, 2006

General University Calendar

Classes begin (8 AM to 6 PM)	January 6
Classes end	January 10
Final exams (8 PM to 10 PM).....	January 10

Spring Semester 2007

Dates and Deadlines (New Students)

Last day to submit application file for regular admission	December 16, 2006
Housing forms due	December 16, 2006
Orientation and placement tests	January 13

Dates and Deadlines (All Students)

Tuition deposit due (nonrefundable).....	December 16, 2006
Financial aid application due	December 16, 2006
Last day to order texts without late shipping fee	December 16, 2006
Tuition and fees due in full	January 13
Last day to file graduation application in Registrar's office.....	January 30

General University Calendar

Classes begin (Monday schedule).....	January 14
Orientation chapel (required).....	January 16
Last day to add or drop courses	January 21
W/P deadline	February 13
Ministry Emphasis Day.....	February 17-18
“C4D” (Open House).....	March 20-21
Last day of regular classes	May 13
Final exams	May 14-16
Baccalaureate/Commissioning.....	May 16
Commencement	May 17

School Holidays

M. L. King Day	January 20
Spring Break	March 13-14
Easter.....	April 21
ICFG International Convention	April 28-May 2

Summer Semester 2007

Dates and Deadlines (New Students)

Last day to submit application file for regular admission	May 2
Orientation (online).....	May 30

Dates and Deadlines (All Students)

Tuition deposit due (nonrefundable).....	May 2
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Financial aid application dueMay 2
Last day to order texts without late shipping feeMay 2
Tuition and fees due in fullMay 30

General University Calendar

Classes beginJune 2
Last day to add or drop coursesJune 9
W/P deadline.....June 17
Last day of regular classesJuly 25
Final examsJuly 28-30

School Holidays

Independence Day.....July 4

Doctrinal Statement

- We believe that there is one God, eternally existing in three persons, Father, Son and Holy Spirit.
- We believe the Bible to be the inspired, the only infallible, authoritative Word of God.
- We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious death and atonement through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal and visible return in power and glory.
- We believe that man was created in the image of God, and that he was tempted by Satan and fell, and that, because of the exceeding sinfulness of human nature, regeneration by the Holy Spirit is absolutely necessary for salvation.
- We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life, and by Whom the Church is empowered to carry out Christ's great commission.
- We believe in the bodily resurrection of both the saved and the lost; those who are saved unto the resurrection of life and those who are lost unto the resurrection of damnation.

Exemption

California Ezra Bible Academy is qualified for exclusion pursuant to California Education Code (CEC) Section 94739 (b) (6) and has current status as a nonprofit religious corporation under the Corporation Code. Our declaration has been evaluated and exclusion pursuant to CEC Section 94739 (b) (6) has been verified. According to Bureau for Private Postsecondary and Vocation Education, it is declared that on the basis of the information submitted, our present curriculum meets the exclusion requirements. School code is 43105998.

The California Bureau for Private Post-secondary and Vocational Education (BPPVE) has a formal complaint process. If you have a dispute that you have not been able to resolve directly with the school, you may contact the Bureau at

Bureau for Private Postsecondary and Vocational Education
1625 North Market Blvd., Suite 5202
Sacramento, CA 96798-0818

Phone: 916 574-7720

or online at http://www.bppve.ca.gov/consumer_complaint.pdf.

Our Heritage

California Ezra Bible Academy was established in San Francisco, more specifically, in Oakland, in June of 1997 by Rev. Jongin Kim to serve the growing Korean immigrant church and community in Northern California.

Under the exceptional leadership of Ms. Elizabeth Kim (Chairman, Board of Directors), Dr. Jongin Kim (President), Samuel Kim (Vice President), Young-Kyo Choi (Dean of Academic), Jonathan Choi (Dean of Student), Robert Choi (Board of Directors), Moolim Lee (Board of Directors), Myungsoon Yoon (Board of Directors), Suk Yoo (Board of Directors), and Sara Lim (Board of Directors), who were supported by a faculty of outstanding scholars and professionals, seek to educate Korean immigrants primarily in theology and music. California Ezra Bible Academy currently offers its undergraduate and graduate programs. It is currently pursuing its programs to be approved by the State of California through the Bureau for Private Postsecondary and Vocational Education (BPPVE).

Goals of a CEBA Education

Since CEBA is a religious exemption education institution. However, our goals include academic and emotional-social goals. Since we are a Bible college, training men and women for Christian leadership, our goals include spiritual and ministry goals. This section lists these goals.

Spiritual Goals

It is the intent of California Ezra Bible Academy that all students:

- Exhibit attitudes and values consistent with the mission of California Ezra Bible Academy;
- Exhibit a maturing relationship with Jesus Christ;
- Appreciate the role of music and the creative arts in personal and corporate worship; and
- Develop a consistent habit of praying for themselves, their associates, and the world.

Academic Goals

It is the intent of CEBA that all students:

- Exercise college-level competencies in reading, writing, speaking, and researching (in either English or Korean);
- Exercise critical and creative thinking skills that are necessary to analyze ideas and solve problems;
- Exercise an ability to exegete the whole Word of God based upon sound knowledge and theology; and
- Integrate their learning into a Christian worldview based upon sound biblical exegesis.

Emotional-Social Goal

It is the intent of California Ezra Bible Academy that all students develop and exercise personal sensitivities and interpersonal skills that facilitate harmonious relationships in ethnically and culturally diverse environments.

Ministerial Goal

It is the intent of California Ezra Bible Academy that all students apply academic skills in a practical learning environment.

Campus Location

With a population of more than 250,000, Korea town is located in the heart of San Francisco, California. More specifically, the campus is situated in between Broadway and

Telegraph Avenue in Oakland. Koreans have been a part of San Francisco over 100 years.

This community has a strong business and employment infrastructure that our student body enjoys. Local stores include wholesale markets, cleaners, and convenience stores. Local restaurants include various Korean bar-b-ques as well as most fast food establishments. CEBA students have found it to their advantage to live in a community that has adapted to the employment needs of college students.

Oakland is a city with rich history that has many renovation projects and urban renewal plan. More Koreans are coming into this area. San Francisco International Airport (31 minutes) and Oakland Airport (16 minutes away) are serviced by numerous airlines. You can reach the campus both from San Francisco Airport and Oakland Airport by taking calling the school—please let us know 48 hours before you arrive; we'll have someone pick you up.

Near attractions includes UC Berkeley, Oakland Athletics, San Francisco Downtown, Golden Gate, Bay Bridge, Oakland Coliseum, and Treasure's Island. City hall is five minute away by walk.

If you are coming from southern California, follow I-5 north, continue on I-580 W, take I-238 N, take I-880 N to Oakland and take the Broadway Exit to downtown, bear right to Alameda, right at Broadway and left at Telegraph to the School.

If you get lost, please call our switchboard Monday through Friday, 9 AM to 6 PM, for directions:

510-465-1050

You may also want to find the directions by looking at the maps in Yahoo.com or at google by typing the following address:

1741 Telegraph Ave
Oakland, CA 94612

Campus Facilities

Our 12,000-square foot main campus is in 1741 Telegraph Ave. Oakland, CA 94612, in the city of Oakland known as a downtown Oakland. We're blessed with ten classrooms, six offices, a concert hall sized chapel, a 25,000-volume library, and a computer lab with 45 modern personal computers

The administrative area houses administrative and faculty offices, and the student lounge.

The music hall sized chapel is capable of approximately 150 audiences.

While CEBA does not operate a dormitory or other student housing facility, we are familiar with the residence hotels, apartments, and other facilities that our students have chosen. We will be happy to help you find the house of your preferences.

The library contains over 25,000 volumes as well as periodicals and multimedia resources. The catalog and many resources are available on computers located in the library.

The Praise God Korean Church, a vibrant church meeting the needs of the first- and second-generation Korean community, also sponsors the school.

Student Life

Spiritual Enrichment

In the book of Mark, Jesus said that the most important commandment is to love the Lord with all of your heart, soul, mind, and strength and to love your neighbor as yourself. Jesus was making it clear that every aspect of who we are should reflect our passion for the Lord. At CEBA, we are endeavoring to live out this commandment.

The spiritual life at CEBA can be seen everywhere you turn—in classes, in residences, in chapels, in student-led Bible studies. Prayer, worship, dialogue about God and His Word, and Christian fellowship flow through the course of each day here at CEBA.

Chapel Services

Once each week we gather as a community for chapel. These services are dynamic times for responding to the Holy Spirit and the truth of the Word. Passionate worship marks these strong times together. Guest speakers as well as faculty members and selected students bring messages of encouragement and challenge from God's Word.

Special Days

The administration and faculty of CEBA seek to be sensitive to both the needs of the students and the direction of the Holy Spirit. Periodically, a special day of prayer and worship may be called for the purpose of spiritual reflection and renewal, with the entire school community uniting together for the day.

Ministry Emphasis

At least once annually, a special series of chapel services is planned for ministry emphasis. The speakers are men and women of God who exemplify Christian leadership in the Church and/or the world.

Church Services

Throughout the book of Acts we read how God visits His people when they gather together for times of prayer, praise, and worship. Our doctrine calls on us to “identify ourselves with the visible Body of Christ.” We interpret this call to mean that each member of the CEBA community should participate regularly in the life of a local church.

We assemble together in local congregations to allow the Word to work in us with authority and mutual accountability. We do this so that the gifts can work in and through us by the power of the Holy Spirit. We gather as well, to fellowship among God’s people, who are the true temple of God by His Spirit. New students are required to visit several churches in the local area prior to selecting a “home church.”

We believe it is important for students to attend their home church consistently. Students who absent themselves from church services without legitimate excuse communicate that they are not in accord with the purposes of CEBA.

Small Groups

As part of his or her spiritual development, each student is expected to regularly participate in a small group. These groups provide an opportunity for Bible study, fellowship, and accountability. Many students meet in a small group provided through their church; others participate in various groups that meet on campus.

Devotional Life

All members of the CEBA community (administrators, faculty members, staff, and students) are encouraged to maintain a rich, daily devotional life. Times alone with God in Bible study, meditation, prayer, fasting, and praise are invaluable in forming the character of Jesus and in receiving the empowerment of the Spirit. In addition to private devotions, it is not unusual for students to meet regularly with other members of the campus community for special times together in God’s presence.

Philosophy of Community

CEBA is a community of believers dedicated to the development of leaders in the Body of Christ. So that the Body is built up in love (cf. Ephesians 4:16) faculty, staff, and students encourage one another to be conformed to the image of Christ (cf. Romans 8:29). The primary model for relationships should be Jesus’ command to love one another (cf. John 15:12), which works itself out in full expression as the fruits of the Spirit: love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, and self-control (cf. Gala-

tians 5:22, 23). This community commits itself to live in unity, to put aside any deception or slander, and to edify one another to develop the fundamental attitudes and character necessary for leaders in the church and in the world (cf. Psalm 133; Philippians 2:1-4; Ephesians 4:1-5:21). In keeping with this commitment, Scripture compels us to voluntarily abstain from behaviors that are illegal, immoral, or unethical. (See the Code of Conduct in the Student Handbook for examples of such behaviors.)

Deportment

Because CEBA functions as a community of believers, students are to demonstrate a respectful attitude in all encounters with administrators, professors, staff personnel, campus guests, and other students. This standard applies to all areas of behavior, speech, and overall deportment. The same courtesy is to be returned to each student in the treatment he or she receives from others. Deviation from this standard will result in a review of the incident by faculty and staff advisors and the Dean of Students. Following this review, the Dean of Students will make an appropriate restorative recommendation.

Each professor is responsible for maintaining a classroom environment that is conducive to learning. If a student is asked to refrain from a disruptive behavior or is asked to leave the classroom, the student should do so immediately and respectfully. Upon leaving the classroom the student should report to the Dean of Students. If necessary, the Dean of Students and/or faculty and staff advisors will meet with the involved people and assign additional restorative action as necessary. The Dean of Students will advise the Academic Dean and the President of allegations of faculty or staff misconduct.

The Dean of Students will review any incident of a student threatening or harming the physical well-being of a person or property. Following this review, the Dean of Students will assign a restorative action plan that could include reporting the incident to law-enforcement officials, imposing personal restrictions on the involved students, and/or recommending dismissal of the student from California Ezra Bible Academy.

Disciplinary Policy

The primary goal of the CEBA Disciplinary Policy is always to pursue the full restoration of the involved student. With this goal in mind, the suspension of a student from CEBA is not a desired result, but suspension may occur if a student shows an unwillingness to comply with or meet the objectives of a restorative action plan. Intermediate consequences are employed whenever possible to avoid suspension or expulsion. Each incident is reviewed on a case-by-case basis, with consideration of (1) the severity of the violation, (2) the context of the incident, (3) a history of prior misconduct, (4) the responsiveness of the accused to confrontation, and (5) the degree to which the individual displays genuine repentance.

Community members are expected to provide firsthand testimony that will bring greater clarity and understanding to the review. While painstaking efforts are taken to maintain consistency from case to case and individual to individual, confidentiality often prevents the disclosure of details that contribute to a decision, occasionally resulting in unanswered questions regarding a disciplinary outcome. Uninformed community members are asked to extend the benefit of doubt to officials, knowing that prayerful consideration has been employed in the proceedings and the subsequent outcome.

The Dean of Students serves as the chief student conduct officer for CEBA and works with other administrators to resolve student disciplinary matters. The Student Handbook provides guidelines that are used to establish continuity for administering consequences for violating community standards.

Student Rights under FERPA

From time to time pastors, parents, and others request information from the college about a particular student. With few exceptions, Federal law (the Family Educational Rights and Privacy Act, or FERPA) prevents the school from disclosing academic records, student disciplinary matters, student finances, and other personally identifiable educational records without the student's express written permission. Students also have the following rights under FERPA (international students are not eligible).

1. The right to inspect and review the student's education records within 45 days of the day CEBA receives a request for access. Students should submit to the Registrar, Dean of Students, or Academic Dean written requests that identify the record(s) they wish to inspect. CEBA official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by CEBA official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.
2. The right to request the amendment of the student's education records that the student believes are inaccurate or misleading. The student should write CEBA official responsible for the record, clearly identify the part of the record he or she wants changed, and specify why it is inaccurate or misleading. If CEBA decides not to amend the record as requested by the student, CEBA will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided at that time.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is de-

defined as a person employed by CEBA in an administrative, supervisory, academic, or support staff position (including law enforcement unit and health staff); a person or company with whom the College has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Directors; or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, CEBA discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by CEBA to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

**Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, S.W.
Washington, DC 20202-4605**

In accordance with Section 99.37 of the FERPA regulations, CEBA reserves the right to publish directory information about students, including the student's name, local address and phone number, academic program (including major, minor, and concentration), and home church.

Philosophy of Grooming and Attire

The philosophy of CEBA regarding grooming and attire flows directly out of our Values and Mission, namely that we are educating Christian leaders who will minister in a secular world.

Rather than take a "rules-based" approach, we choose to take an approach that reflects our desire to see emerging leaders develop personal discernment regarding their outward appearance. We believe that by requiring students to wrestle through personal appearance issues within a safe environment of discipleship and accountability, students will learn more than by imposing a set of culturally subjective regulations.

In Psalm 40:8, David wrote, "I take joy in doing Your will, my God, for Your law is written on my heart." The desire of CEBA is that students would develop an internal code, based on Scriptural foundations, rather than an external conformity that never reaches the heart. Real maturity is not based solely upon one's ability to follow the directions of others, but to make righteous decisions on one's own, regardless of the approval or condemnation of others.

This philosophy of grooming and attire is based on four Scriptural principles: the principle of modesty, the principle of the stumbling block, the principle of Christian sacrificial leadership, and the principle of Christ-centeredness.

1. The Principle of Modesty. Scripture mandates modesty, especially in women's dress. The biblical principle is clear: modesty and decency are traits of godliness in the life of a believer. Modesty is not only reflected by clothing choices, but also by the intent with which one chooses to conduct him or herself. (cf. 1 Timothy 2:9; 1 Peter 3:3-4). Immodest dress or behavior can be intentional, reflecting a lustfulness and/or immaturity that desire the attention of others. In some situations, however, immodesty can result from ignorance—a simple failure to have learned what is culturally or socially unacceptable in a given setting. As ministry leaders, we must be willing to graciously accept the input of peers and leaders whom God has placed in our lives.

2. The Principle of the Stumbling Block. In 1 Corinthians 10:23 we learn that “Everything is permissible, but not everything is beneficial.” As believers we have the right to choose from a wide array of styles and fashions. When it comes to grooming and attire, there are not many particular items that are specifically forbidden in Scripture. This right, however, has the potential to cause other people to stumble. Believers who may not be strong in their faith may take another's freedom in Christ as license to sin. Nonbelievers who are watching the believer's lifestyle and choices may be led astray. Romans 14:13 says, “Therefore let us stop passing judgment on one another. Instead, make up your mind not to put any stumbling block or obstacle in your brother's way.” Our grooming and attire choices must be such that they do not cause anyone to be tripped up on his or her spiritual journey.

3. The Principle of Christian Sacrificial Leadership. Romans 12:1, 2 instructs us to “present our bodies [as] a living and holy sacrifice [and to] not be conformed to the world.” As believers, we are called to be living sacrifices. Further, Scripture tells us that ministry leaders are held to a higher standard than other believers. James 3:1 states, “Not many of you should presume to be teachers, my brothers, because you know that we who teach will be judged more strictly.” Our choices in grooming and attire should reflect our willingness to sacrifice our rights for the sake of others.

4. The Principle of Christ-centeredness. As believers we are called to put to death the works of the flesh and to submit to the lifelong process of becoming more and more like Christ. In 2 Corinthians 3:18 Paul writes, “And we, who with unveiled faces all reflect the Lord's glory, are being transformed into His likeness with ever-increasing glory, which comes from the Lord, who is the Spirit.” As we make choices in grooming and attire, we must each ask, “Will this choice help others see Jesus, or is my purpose to have them focus on me?”

In a spirit of mutual accountability, all those at CEBA will submit to one another regarding grooming and attire. If someone's appearance seems to have strayed from the scriptural foundations that apply to Christian ministry leaders, we expect others within this community to personally address this issue in a loving and gracious manner.

Please note that students are sometimes asked to wear more professional attire for such occasions as special in-class assignments, chapel participation, or graduation ceremonies. Certain churches and student ministries will require more professional attire as well.

Services and Activities

Housing Policies

CEBA does not operate a dormitory or other housing facility, but will assist students in locating adequate housing near the campus. Some students find housing in a local residence hotel; others share an apartment, or rent a room from members of a local church.

CEBA reserves the right to approve or disapprove housing on a case-by-case basis if there is concern for your academic or spiritual welfare.

Meals

CEBA does not operate a cafeteria. A student lounge is provided for students who wish to bring their meals from home.

Sports

CEBA maintains an intramural sports program throughout the fall and spring semesters. Basketball, badminton, and ping-pong are available for both men and women.

Clubs

We encourage you to form student-led clubs around common interests. Faculty and staff members are available for advice, and to help students access university resources. Typical interests include hiking, sports, and reading and discussing particular books.

Student Government

All registered students are members of the Student Association. The purpose of the student government is to promote Christian fellowship among students and to advance the kingdom of God and the mission of California Ezra Bible Academy. Activities of the Association are supported through a student fee and individual gifts. The officers of the Association—President, Vice President, Secretary, and Treasurer—are elected annually by the members.

The Student Council consists of three representatives from each class plus the student body president. These students serve as a “sounding board” for the administration regarding policies that affect the students. They are also responsible for planning certain student activities such as clubs and social events.

Open House

FIRST CLASS OF EACH SEMESTER IS OPEN. NO SPECIAL CELEBRATION
CEBA students view College-for-a-Day (C4D) each fall and spring as opportunities to enjoy and serve prospective students who visit the campus for this open house. These visitors are invited to stay with students in the Residence Hall or apartments; classrooms are filled to capacity; the Student Council and Dean of Students plan special activities to make guests feel welcome. We encourage you to welcome these visitors and to pray with them as they seek God's will for their life.

Chapel Ministry

Student-led worship teams are responsible for planning and leading music and other creative arts during the chapel services. If you are musically talented, you may be asked to share a vocal or instrumental special during these services. Student-led media teams oversee audio and video equipment for chapel services and special events. If you are interested in serving in one of these areas and would like to receive training, contact the Dean of Students.

Student Ministry

It isn't surprising that, at a college dedicated to training for ministry, many student activities result from students engaging in ministry. As a student at CEBA, you are required to participate in a ministry, typically through your local church. (See the Academic Information section of this catalog for details.) Student ministry is much more than a requirement—it is the heartbeat of men and women who are ready to give their lives to serving the Lord, His Church, and the world. While engaging in ministry, you will also enjoy fellowship and develop friendships that may last a lifetime.

Academic Computer Lab

Whenever possible, we encourage you to bring your own computer to CEBA. If you do not have a computer, or if you are away from your computer when you need to type a paper or conduct research, you are welcome to use the resources of the Academic Computer Lab. The Lab offers full Internet access, and word processing capabilities.

Bringing Your Own Computer

If you are considering bringing a computer to campus, we recommend the following configurations:

Recommended Windows Configuration

- Pentium IV, 2.80 GHz
- 512 MB RAM
- Windows XP
- Microsoft Word 2003
- CD-RW drive
- 100-Base-T Network Card

- For laptops, 802.11g wireless network card
- 80GB hard drive

Recommended Macintosh Configuration

- Power PC G4 (800Mhz minimum), or dual-core Intel processors (2.0 GHz or higher)
- 512 MB RAM
- Mac OS X
- Microsoft Word X for Mac
- Built-in Ethernet port
- Built-in Airport Extreme (802.11g) wireless network card
- 80GB hard drive
- CD-RW drive

Additional Information

Additional information regarding student life at CEBA is available in the Student Handbook. You will receive a copy of this handbook with your letter of acceptance. The handbook is also available from the Dean of Students. Upon acceptance, you will be asked to sign a statement confirming that you have read the Student Handbook and are willing to comply with the policies it contains.

Financial Information

You receive a considerable discount in your expenses because of generous educational grants given to CEBA by various donors. Many churches and individuals who have a great concern for you as a future leader have already contributed to support your education.

The information provided in this section reflects CEBA's education prices for academic year 2006-2007, effective July 1, 2006. These rates are subject to change without notice by action of the Board of Directors. CEBA reserves the right to assess new charges in relation to rising costs.

Tuition

<u>Undergraduate Program (Bachelor)</u>	\$1,800.00
15 semester hours (Per semester unit)	150.00
<u>Graduate Program</u> (Master and Doctor)	\$2,100.00
15 semester hours (Per semester unit)	250.00
Audit (per hour); carries no college credit	
Undergraduate	\$60.00
Graduate	\$80.00
Directed Study: Regular tuition rate plus \$50 surcharge per semester hour	

A tuition deposit of \$100.00 is due prior to the beginning of each semester. See the calendar at the front of this catalog for specific dates.

Textbooks

CEBA offers a book purchasing service for your benefit. You can order textbooks for all classes in advance and pay for them when they arrive. (Purchase of ordered textbooks is required.) The cost of textbooks per semester usually ranges from \$300 to \$500 for a full-time student.

Fees

Application fee		\$50.00
Placement test fee		\$ 50.00
Admission Fee		100.00
Registration Fee		100.00
Student Fee		100.00
Library Fee		10.00
Deferred Payment Plan fee	Five percent of balance	
Late payment fee	Ten percent of payment	
Returned check charge		30.00
Late registration fee		20.00
Late tuition deposit fee	100.00	
Exam rescheduling fee		20.00
Add/drop fee		20.00
Transcript fee (per copy)		10.00
Graduation Fee		
	Undergraduate	200.00
	Graduate	300.00
Thesis Fee		
	Undergraduate	200.00
	Graduate	300.00
Music Graduation Recital		
	Undergraduate	200.00
	Graduate	300.00
I-20 Fee		75.00
Private or group music lessons	Varies; contact School of Music	
Lab fee	Varies; see syllabus	
Extra handouts	Varies; see syllabus	

Explanation of Deposits and Fees

Application Fee

New students pay a small fee to cover the processing of their application.

Placement Test Fee

If you are a new student you are required to take a series of placement tests to help determine whether you are ready for college-level subjects such as the Bible, English writing, etc. This fee covers the cost of this testing.

Admission Fee (paid when admitted)

Registration Fee (paid once per semester)

Student Fee (paid per semester, for student activities)

Library Fee (per semester; for library support)

Tuition Deposit and Late Tuition Deposit

This nonrefundable deposit is applicable to all students each semester. It is due about one month before the start of the semester—see the calendar in the front of this catalog for the exact dates.

If you do not pay this deposit on time, then a late tuition deposit fee is charged to your account.

Deferred Payment Plan

Tuition and fees are due in full at the start of each semester. You may pay by cash, check, MasterCard, or Visa.

For more information on the payment schedule and deferred payment plan, please see the information on the payment schedule, later in this section.

Returned Check Charge

If you pay by check and your check is returned for any reason, we will charge back the amount of the check plus the returned check charge.

Late Registration Fee

On a designated date during the second half of each semester, we conduct registration for the following semester. You need to meet with your academic advisor, and then turn in your forms to the registrar. A student who does not make his/her appointments and properly submit all paperwork (including the textbook order form) for registration will be charged a late registration fee.

Exam Rescheduling Fee

All tests, including final exams, are to be taken according to the schedule given in your syllabus. In the event of extenuating circumstances, a professor may allow you to take a test early or late. If the professor permits you to reschedule the exam, you must pay the Business Office the Exam Rescheduling Fee.

Add/Drop Fee

If, after the start of the semester, you realize that you need to drop a course or add another one, you may do so within one week of the start of the semester. (See the calendar in the front of this catalog for the exact dates.) To add or drop a course before the deadline,

complete a Change of Schedule form in the registrar's office and pay the Add/Drop Fee for each course added or dropped.

Transcript Fee

Throughout your career you will occasionally need "official" copies of your transcript to be sent to employers or other colleges. CEBA will send an official transcript upon your request and upon the receipt of the payment of the then-current transcript fee.

Graduation Fee

Upon your graduation CEBA will provide various services including the rental of your graduation robe. This fee offsets the college's costs for graduation.

Directive Study

If you want to take directive study, you are free to make any arrangements you wish with an instructor. If you intend to take it for academic credit, you should contact the Administrator's office for a list of directive study instructors. You, a CEBA professor, and the instructor will jointly negotiate your educational objectives for the semester, and will agree on how much instruction you will require in order to accomplish those objectives. Tuition and study fees should be paid to CEBA business office

Lab Fee

Students in some courses perform various laboratory experiments or require special software or equipment. This fee helps offset the cost of lab equipment and consumable items. See the syllabus to determine if a course has a lab fee.

Extra Handouts

When a course has an unusually large number of handouts, you will be charged a small fee for the materials to offset photocopying costs.

Payment Schedule

This section describes the payment deadlines for tuition and fees. From time to time students are unable to settle their account on time. We've found the following checklist to be useful to students who are trying to raise money for college:

1. Make sure you are paying your tithe. God has promised to bless you if you are faithful in tithing (cf. Malachi 3:10). If you a tithe, you can ask God to bless you financially.
2. Make sure you have completed the college's financial aid application. You may qualify for a CEBA scholarship.
3. Look for any assets you may be able to sell. Some students find that they can trade in their vehicle for another, or sell unused stereo equipment, in order to raise money for college. During the spring term, check to see if you have a tax refund coming.
4. Contact friends, family, and your church. Many people are eager to help our students attend Bible College.

5. The cost of a college education should be considered an investment rather than a debt. Consider borrowing at least some of the money for college. Many banks will extend a loan secured by assets such as your vehicle. Note: CEBA accepts both MasterCard and Visa.

If you choose to apply for a deferred payment plan, make sure you have a plan to make your payments. While there are ample opportunities for off-campus employment in Los Angeles, most full-time students should not plan to work more than about 20 hours a week. A student who works 20 hours a week at \$7.50 can expect to clear about \$1,600—enough to pay for full tuition—during the course of the semester. Note: If you are not a U.S. citizen, it is your responsibility to see what work, if any, you may legally perform while in the U.S.

Some students will find it necessary to work full-time during the summer, or over holiday breaks, in order to make their payments to the college. Many students who are willing to work 60 hours a week during the summer and 20 hours a week during the semesters find that they're able to meet all of their obligations on time, even if they do not receive help from their church, family, or friends.

Tuition and Fees

All new students must pay tuition and fees in full at registration. Returning students who cannot pay tuition and fees in full at registration may apply for the Deferred Payment Plan in the Business Office. To qualify for the Deferred Payment Plan, the student's account from the previous semester must be paid in full. The student must then pay at least 25 percent of the tuition and fees that are due in the current semester. The balance, plus a five percent fee, is divided into three equal payments (in fall and spring semesters). Each of these payments is due on the 15th of the month (or the first business day thereafter) for the next three months. During the summer semester, the balance due must be paid no later than the 15th of July.

If you have been given permission to pay in this way, and you are not able to make a scheduled payment, you should contact the Business Office right away. If you fail to make a payment as scheduled, you will be charged a late payment fee of ten percent of the amount of the payment.

Note that the deferred payment plan is not available for Winter Modular courses. All tuition and fees must be paid prior to the start of the modular week.

Unpaid Accounts

Students who do not maintain current financial accounts with the college will be denied the privilege of classroom attendance beginning five days after the payment is due. Absences will be counted until the payment is made in full or until withdrawal is instituted. A student whose account is not paid in full (including tuition and fees) by the end of the semester will not be allowed to reenroll in the subsequent semester.

CEBA makes exceptions to this policy only with the approval of the President. In those cases where the college elects to make an exception, the student is required to sign and comply with an approved payment agreement. If the student withdraws from the college

without paying the account in full, the payment plan becomes void and the college has the right to collect the unpaid amount immediately. Should the college find it necessary to use the services of a collection agency or attorney, the former student is responsible for all court costs, reasonable collection and litigation fees, up to 100 percent of the balance due.

A student will not be allowed to participate in graduation ceremonies or receive grades, a certificate, a diploma, a degree, a transcript, or a letter of recommendation until all financial obligations have been satisfied in accordance with the college's financial policies.

Tuition Discounts

Tuition discounts are not available for students. However, if you are enrolled in full-time and maintain your GPA well, you may be qualified for scholarship. You must apply to receive some form of scholarship at the Registrar's Office prior to each semester.

Tuition Refunds

If you find it necessary to withdraw from the college you may be eligible for a refund of part of your tuition. (We do not give refunds of fees, nor do we give refunds for courses that you are auditing.) In order to qualify for a refund, you must notify the Registrars Office of your desire to withdraw. As part of the withdrawal procedure you must settle all accounts. If you do not follow the withdrawal procedure you will receive a grade of W/F for all courses and will forfeit your eligibility for any tuition refund. Students who are dismissed or suspended from the college are not eligible for any refund.

Tuition refunds for the fall and spring semesters are computed according to the following schedule:

<i>If you drop the course within . . .</i>	<i>We will refund . . .</i>
One week	100 percent
Two weeks	90 percent
Three weeks	80 percent
Four weeks	60 percent
Five weeks	50 percent
Six weeks	No refund

Tuition refunds for the summer semester are computed according to the following schedule:

<i>If you drop the course within . . .</i>	<i>We will refund . . .</i>
One week	100 percent
Two weeks	90 percent
Three weeks	70 percent
Four week	No refund

Tuition refunds are not available for the Winter Modular.

Scholarships and Other Financial Aid

As part of your application packet you will receive a scholarship application. (You can also obtain this form from the Registrar's Office.) By completing and submitting this form, you can apply for a number of scholarships provided by various friends of the college. A scholarship committee comprised of members of the administration, faculty, and staff matches the information supplied on your application with the criteria set by donors.

The following list describes some of our available scholarships.

EXAMPLE

CEBA Faculty/Staff Scholarship

Established by the faculty and staff of California Ezra Bible Academy for deserving students chosen by the scholarship committee.

CEBA Directors' Scholarship

Established by the directors of CEBA for deserving students chosen by the scholarship committee.

President's Sacrificial Leadership Scholarship

The President's Sacrificial Leadership Scholarship has been established to honor students who have exhibited or have the potential to exhibit extraordinary leadership qualities of a sacrificial nature. Sacrifice is defined as a dying to all self-interests in order that those who follow will discover in these sacrificial acts and attitude the potential to rise to new heights of achievement. This achievement will, by its very nature and source, propel the character of all involved to the highest calling they have in Christ. The fulfillment of this calling is identified in a leader who recognizes and follows a sacred vision, who is willing to consider all others before himself or herself, who focuses on the integrity of the process rather than the end result, and who remains committed without constraints even to the point of personal injury or death. Recipients of this scholarship are leaders of the highest character, compassion, and Christ-like nature.

Award: Up to a full-tuition scholarship per year to be used for tuition/books/room and board.

Scholarship Criteria: Multiple recipients are to be chosen by the Scholarship Committee and confirmed by the President of CEBA.

Jongin Kim Honorary Scholarship

The Jongin Kim Honorary Scholarship has been established to honor students who have exhibited or have the potential to exhibit extraordinary abilities as a leader.

Award: Up to full-time graduate tuition in the School of Theology per academic year.

Scholarship Criteria: Students must have a minimum GPA of 3.85. Multiple recipients are to be chosen by the Dean of the School of Theology, the Scholarship Committee and confirmed by the President of CEBA.

Elizabeth Kim Honorary Scholarship

The Elizabeth Kim Honorary Scholarship has been established to honor students who have exhibited or have the potential to exhibit extraordinary abilities as a theologian and Christian leader.

Award: Up to full-time graduate tuition in the School of Theology per academic year.

Scholarship Criteria: Students must have a minimum GPA of 3.85. Multiple recipients are to be chosen by the Dean of the School of Theology, the Scholarship Committee and confirmed by the President of CEBA.

Dean of Theology's Honorary Scholarship

The Dean of Theology's Honorary Scholarship has been established to honor students who have exhibited or have the potential to exhibit extraordinary abilities as a theologian and Christian leader.

Award: Up to half-time tuition per academic year.

Scholarship Criteria: Students must be pursuing a degree in the School of Theology, have a minimum GPA of 3.65 and have completed at least 30 semester units at CEBA. The recipient is to be chosen by the Dean of the School of Theology and the Scholarship Committee.

Academic Excellence Scholarship

The Academic Excellence Scholarship has been established to honor students who have exhibited or have the potential to exhibit exceptional talent as a leader or pastor.

Award: Up to a full-time tuition per academic year.

Scholarship Criteria: Students must be pursuing a graduate degree in the School of Theology and must demonstrate exceptional pastoral talent at their entrance audition. The recipient is to be chosen by the Dean of the School of Theology and the Scholarship Committee.

Biblical Scholarships

The Biblical Scholarships have been established to honor students who have exhibited or have the potential to exhibit extraordinary abilities in biblical interpretation.

Award: Up to half-time tuition per academic year.

Scholarship Criteria: One graduate student, and one undergraduate student, each demonstrating exceptional talent at his or her study. The recipient is to be chosen by the Dean of the School of Theology and the Scholarship Committee.

Praise God Korean Church Scholarship

A working scholarship established by a member of Praise God Korean Church, Oakland, to assist with tuition. The student will serve the Praise God Korean Church for a semester in a capacity determined by the church council and pastor.

Scholarship Criteria: Determined by pastor and church council.

Additional Scholarships

Several churches provide monies to assist students in attending CEBA. We encourage you to let your home church and your home presbytery know that you have been accepted into Bible College.

Graduate Teaching Assistantships

Graduate students in the School of Music who demonstrate exceptional musical talent and extensive professional experience may be eligible for teaching assistantships, which offer tuition assistance.

Insurance

The college does not provide coverage for your medical care. You must use local doctors, clinics, and hospitals at your own expense, with payment usually required at the time of treatment. Consequently, we strongly encourage you to secure health insurance (under your parents policy, via a work policy, or privately). You may contact the CEBA receptionist for information about private plans.

You should also be aware of the benefits and limitations of your coverage. Be sure to bring pertinent policy paperwork with you (e.g. name and phone number of the company, group number, policy number, your social security number).

Likewise, your personal belongings in your residence are not covered by university insurance. We encourage you to purchase a policy to cover these items.

Student Tuition Recovery Fund

The Student Tuition Recovery Fund (STRF) is a fund established by the State of California for the purpose of reimbursing students when their state-approved schools close untimely. When students enroll in a program, a fee is assessed in relation to the cost of tuition. When school closure occurs, students may file within sixty days a claim for reimbursement from STRF for prepaid but unused tuition. Students should keep a copy of their enrollment agreements, tuition receipts or other financial documents that can be used to support a claim for reimbursement. For claim instructions or further information contact:

Bureau for Private Postsecondary and Vocational Education
1625 North Market Blvd., Ste 5202
Sacramento, CA 95834
Telephone: (916) 574-7720

Admissions Information

Admissions Criteria

CEBA is committed to the training of men and women for Christian leadership, both lay and clerical. Because of this commitment, we seek to admit persons whose motivation, character, and aptitude are in keeping with this purpose. The application process is designed to help you and the college determine your readiness for Bible College. The admissions process is designed to help ensure that individuals who enter our program will complete it.

Applicant Assessment

CEBA evaluates an applicant's readiness in the following four areas:

Spiritual Readiness

Applicants to the School of Theology or School of Music must give evidence of a born-again experience and a consistent lifestyle that reflects biblical character and spiritual growth. Since certain activities are not consistent with a Christian testimony, you are expected to have lived apart from specific activities for at least one year prior to the semester in which you wish to enroll.

The reference forms submitted on your behalf by Christian friends and by your pastor (or your pastor's designee) help us assess your spiritual readiness. Our intent is not to be legalistic or exclusive. Because of the rigors of ministerial training, it is essential that we see a certain degree of spiritual consistency in your life.

CEBA is a Christian college; we require that you accept the CEBA doctrinal statement. (See page 11 of this catalog for a copy of this statement.) If you accept our doctrinal statement, you are welcome to apply, even if you are a member of another denomination or an independent church.

Academic Readiness

Applicants must have sufficient educational background to enable them to perform at the college level. A high school diploma or GED (General Education Development) is required for admission.

Likewise, CEBA administers a Bible and theology test to all students; students who do not pass this test are required to participate in a non-credit Bible survey course, and may be subject to further ability-to-benefit restrictions.

The ability-to-benefit classification and its restrictions may be applied as well to applicants whose high school grade average is below a “C” and to older students who are returning to school after an extended period of time.

Physical Readiness

Health is an important factor in being able to maintain attendance, earn satisfactory grades, engage in ministry, sustain employment, and meet other demands of a college schedule. You must pass a physical examination administered by a licensed physician and submit proof of this examination.

Prospective students with chronic, debilitating, or infectious physical conditions must inform the Admissions Officer of their situation during the application process in order to receive appropriate guidance. The same requirement applies to prospective students with emotional disorders, psychological disorders, or learning disabilities.

Financial Readiness

Applicants will be evaluated with regard to their ability to meet the financial demands of attending CEBA. The college does not yet qualify for federal grants and loans. !!!

Statement of Nondiscrimination

CEBA does not discriminate on the basis of disability, race, color, gender, and national or ethnic origin in the according or making available of all the rights, privileges, programs and activities generally open to students at the college. We do not discriminate on the basis of disability, race, color, gender, and national or ethnic origin in administration of educational policies, admissions policies, scholarship and loan programs, and athletic and other college administered programs.

In addition to this legal stance, CEBA has a biblical stance regarding cultural diversity. The ultimate, eternal community of believers, according to Revelation 5:9, will be comprised of “every tribe, tongue, and people and nation.” The desire of the college is to enjoy this same diversity and unity of believers while training culturally sensitive ministers for effective service to the entire world.

International Students

CEBA is currently seeking authorization under federal law to enroll non-immigrant alien students. International students seeking admission to the college should write to the Registrar several months in advance of the fall semester requesting current information about the schools admission policies. Many of the forms needed to enter the U.S. or change status are available online at

<http://www.uscis.gov/graphics/formsfee/forms/>

While the information in this section is believed to be accurate at the time of publication, you should always consult official information available online or through a U.S. Embassy or Consulate.

In order to satisfy U.S. immigration law, the student should be familiar with the following requirements

Address Change

All international students are required by law to maintain an up-to-date permanent and local address with the California Ezra Bible Academy Registrar and to update CEBA and the U.S. Department of Homeland Security of any **address changes within 10 days**.

Change of Status

Within the U.S.

To apply for a change of status while in the U.S., be prepared to present the following documents.

- I-901 SEVIS Fee
- Completed I-539
- Explanation why electing to change status
- Original I-94 card
- Copy of spouse's I-94 if dependent on his/her visa status
- Check for **\$200** made payable to Department of Homeland Security
- Copies of valid/current passport and visa pages
- Copies of passport & visa pages for spouse if dependent on spouse's visa status
- Affidavit of support, bank statement, assistantship agreement or other proof of sufficient funding.
- Original I-20
- Copies of spouse's I-20 or other if dependent on spouse's visa

Outside the U.S.

Application is made for a new visa for the new status at a U.S. Embassy or Consulate.

Optional Practical Training

If you have been in F-1 status for at least nine (9) months (two academic semesters) you are eligible for optional practical training (OPT) which is temporary employment in your *current* field of study for purposes of gaining practical experience.

You may receive twelve months of practical training for each academic level (Bachelor's, Master's, Doctorate) For part-time (20 hours or less per week) OPT only half time is deducted from the 12 months (e.g. for four months of part-time OPT only two months is deducted.)

You may apply for authorization for optional practical training directly related to your major area of study in the following cases:

During your annual vacation (summer) as long as you intend to register for the next semester. It is advisable to have a job offer at the time of application in this case. The job can be full or part-time.

While school is in session, provided that practical training does not exceed twenty hours a week. Must have a job offer before applying. Total number of work hours must not exceed 20hrs/wk, including on-campus jobs.

After completion of course requirements except thesis/dissertation. Again, you should have a job offer before applying.

For post completion OPT the application must be submitted **before** the completion of your program or before the ending date of your I-20, whichever comes first. The start date of the OPT must be within 60 days of your program completion.

Training Checklist:

- I-765 (Signed in blue ink)
- All I-20's
- Copies of passport and I-94 card
- \$180.00 check made payable to U.S. Department of Homeland Security
- Academic Certification/Recommendation letter from department
- Two color photos (Please follow the instructions included in the application packet)

If you meet these qualifications, you can proceed with the application for practical training authorization. Upon completion of all the forms, the international student advisor will review your application and decide either to recommend or not recommend your application for submission to USCIS for adjudication. Application packets are available online or with the international student advisor. A new SEVIS I-20 will be issued with the recommendation of OPT. You will have to pick up your new I-20 form after processing has been completed.

Financial Requirements

International students who are or will be in F-1 visa status are required to show proof of adequate funding for at least one year before an I-20 form can be issued. Financial requirements are calculated on the basis of tuition and fees (for two semesters), living expenses (600/month) and miscellaneous expenses (\$1,000). An additional \$ 4,000 will be added for accompanying spouses and \$ 1,500 for each child. Students must submit the Financial Certification Form along with appropriate attachments.

The following documents are accepted as financial certification:

A current (less than six months old) bank statement or certification from other legal fi-

nancial institution, along with an official letter (affidavit of support) from the sponsor. The letter should include the student's name, sponsor's name, his/her relationship to the student (parent, sister, friend, etc.), the amount of support and the time period for which it will be provided, and a stated willingness to cover the student's expenses.

Written confirmation from the sponsoring institution of a scholarship, fellowship, assistantship or other type of funding. For assistantship, a copy of the assistantship agreement signed by the department is required.

In case of personal funds, a bank statement or statement from any legal financial institution that includes the student's name, and the amount available. Please note that photocopies and statements older than six months are not acceptable.

Financial certifications have to reach CEBA by the posted deadline, which is usually October 15 for the Spring semester and May 15 for the Fall semester. If you have questions about the availability of assistantships, please contact the dean of student?

If you need further information about CEBA's tuition and fees, please contact the Business Office.

Insurance

All international students and their families are required to have active health insurance during their stay in the United States. International students are not permitted to register or to continue enrollment at CEBA without demonstrating compliance with the insurance requirement. A block will be placed on your account until requirements are met. CEBA is unable to make any exceptions to this rule. Insurance coverage will be checked every semester.

Maintaining Status

In order to maintain your F-1 visa status, you must:

Attend the school and degree program indicated on your I-20. Request a new form if there is any change in your degree level or major.

Carry a full course of study (9 credit hours for graduate students and 12 credit hours for undergraduate students). Exceptions can be approved ONLY by the International Student Advisor-Designated School Official.

Keep your I-20 form valid at all times. Check the expiration date in item #5 to make sure that it is still valid. Request a new form if any major changes occur in your situation (e.g., changes in source of funding, marital status, major, degree program).

Follow the required procedures (with the help of the Designated School Official/International Advisor) when:

- Applying for extension of stay
- Transferring to or from another school
- Applying for OPT

Refrain from off-campus employment without ICE or school authorization. Off-campus work permission is approved ONLY by ICE in case of an extraordinary circumstance. It is illegal to work without authorization and you are subject to deportation.

Keep your passport valid at all times

New Students

REQUIRED VISA DOCUMENTATION

- \$100.00 non refundable to U.S. Consulate
- Form DS-156, Form DS-157, Form DS-158 (available online at http://travel.state.gov/visa/frvi/forms/forms_1342.html)
- Valid Passport
- SEVIS fee
- Photographs (2-inch x 2-inch)
- SEVIS I-20 (provided by CEBA)
- University acceptance letter
- Sufficient funding

Students are required to report and register immediately upon arrival with the international student advisor. Please bring the following documents; passport, stamped I-20 and I-94. All students and their dependents are required to purchase medical insurance whether from your home country or from the U.S. Insurance is not included in your tuition.

Reinstatement

An F-1 student who has overstayed his/her period of stay or has otherwise failed to maintain status may be reinstated to lawful F-1 status at the discretion of the U.S. Citizenship and Immigration Services (USCIS) District Director. You should assemble the following documentation:

- Original I-94
- Copy of passport and visa
- Copy of current I-20 Form
- Transcripts
- I-539
- New I-20
- Evidence of financial support
- Check for \$200.00 made payable to “Department of Homeland Security”
- **I-901 Receipt (SEVIS Fee)** if applicable
- Letter addressed to INS from the student stating the reasons for being out-of-status

Reinstatement Application should be submitted to the address given at:

<http://www.uscis.gov/graphics/fieldoffices/california/aboutus.htm#anchorMAIL>

or filed electronically at

<http://www.uscis.gov/graphics/formsfee/forms/efiling.htm>

Income Taxes

If you have had income while in the U.S., you may need to file an income tax return. In most cases you will qualify as a NonResident Alien (NRA) and will file either a 1040NR or a 1040NR-EZ may meet your needs. You can download these forms from

<http://www.irs.gov/pub/irs-pdf/f1040nr.pdf>

or

<http://www.irs.gov/pub/irs-pdf/f1040nre.pdf>

If you have not had income, you may file a Form 8843, available at:

<http://www.irs.gov/pub/irs-pdf/f8843.pdf>

If you have worked in the U.S. and your income was subject to withholding, you may need to file Form 1042-S:

<http://www.irs.gov/pub/irs-pdf/f1042s.pdf>

The analogous California form is 540NR, available from

<http://www.ftb.ca.gov/forms/index.html>

While California Ezra Bible Academy cannot provide advice on taxes, we will endeavor to refer you to a qualified tax advisor if you need help filing the proper forms.

Links

The following links may be useful as you plan your education in the U.S.

Visa Wait Times

http://travel.state.gov/visa/temp/wait/tempvisitors_wait.php

Port of Entry Fact Sheet

http://www.ice.gov/sevis/travel/faq_f.htm

and

http://www.ice.gov/sevis/factsheet/100104ent_stdnt_fs.htm

SEVIS I-901 Fee

<http://www.ice.gov/sevis/i901/index.htm>

Application Process

You can receive an Application Packet by writing, calling, or e-mailing our Admissions Officer, Mr. Jonathan Choi:

Mr. Jonathan Choi
California Ezra Bible Academy
1741 Telegraph Ave.
Oakland, CA 94612
Phone: (510) 465-1050
E-mail: jonginkim54@yahoo.com

If you wish, we can send your packet by e-mail. Just let us know whether you prefer a paper or an electronic copy.

New students without prior college experience are strongly advised to request admittance for a fall semester rather than a spring semester.

We recommend that you begin the application process as early as possible. Before we can review your application packet, we must have all of the required documents. It has been our experience that it can take several weeks for transcripts, letters of reference, and other key documents to be sent to CEBA.

If your application package is complete by the deadline shown in the calendar at the front of this catalog, we will review your application and will respond promptly with our decision. If your package is missing a few items and the deadline is drawing near, please contact our Admissions Officer. When possible, we will review your package and offer you provisional admission. (You will then be required to complete the package before you can begin your courses.)

The application process consists of three steps. All three must be completed before admission to the college is official.

1) Complete an Application File, including:

- A completed and signed Application Form;
- A signed Philosophy of Community form;

- A completed Bible College Readiness Assessment; and
- The nonrefundable Application Fee.

Supply the Pastor's Reference Form to your pastor, along with the envelope supplied in the Application Packet. Your pastor should return this form directly to the Registrar's Office.

Supply two Christian friends with the Reference Forms and return envelopes supplied in the Application Packet. These individuals must be at least 21 years of age, and not a relative of the applicant. They should have known the applicant for at least one year. The two references should return this form directly to the Registrar's Office.

Arrange for official transcripts to be submitted to the Registrars Office from the applicant's high school and, if applicable, from all universities, colleges, or professional schools attended by the applicant. (GED may be substituted for high school diploma.) If the applicant is still enrolled in high school, then an incomplete transcript (not showing graduation) will be sufficient. However, as soon as possible, a complete, official transcript (indicating a graduation date) is required.

2) Letter of Acceptance

College officials will review your Application Package when it is complete. It is our goal to send you written notification within two weeks of application deadline. At any time, however, you may contact the Registrar's Office to inquire as to the status of your application.

If you receive a letter of acceptance, it will include information regarding subsequent steps. It will also include a Housing Application. You should return this form to the Registrar's Office immediately for processing by the Dean of Students. Housing Applications for new students are due one month before the first day of New Student Orientation.

Included with your letter of acceptance will be a copy of the Student Handbook and a form indicating that you have read the handbook and agree to comply with it. This form should be returned to the Registrar's Office immediately.

Along with your acceptance letter you will receive a Physical Readiness Report that is to be completed by a licensed physician and returned to Registrar's Office. The acceptance letter will also ask that you provide a recent photograph of yourself. This photo will help us to recognize you at orientation and therefore, better serve you.

Finally, you should send the tuition deposit along with the Residence Hall or Apartment Application, Physical Readiness Report, and the Student Handbook form in order to confirm your enrollment.

If the college is unable to accept you for enrollment in the upcoming semester, we will advise you regarding the steps you should take before resubmitting your application.

3) Intent to Enroll

By returning your Housing Application, the Physical Readiness Report, the statement regarding the Student Handbook, and your tuition deposit, you are informing the college that you intend to enroll and to register for classes in the upcoming semester. We will pre-register you in courses, and will help you find suitable housing.

Transfer of Credit

CEBA welcomes the transfer of course work from accredited institutions. (Such institutions have been accredited by an agency that is, in turn, recognized by the Council for Higher Education Accreditation, or CHEA.) In order to request this transfer, you should arrange for an official transcript (signed and sealed) to be mailed or faxed directly from the previous institution to CEBA's Registrar's Office.

Credit is evaluated on a course-for-course basis, requiring that course descriptions and credit values be comparable. Only work earned with a grade of "C" or higher is transferable; however, grades from transfer credits do not compute into the student's CEBA GPA.

Transfer of credit may be possible from recognized but unaccredited institutions. The same procedures and requirements as previously noted apply. In addition, CEBA takes steps to ensure that course work taken in the sending institution is comparable to course work offered by CEBA. These steps include one or more of the following:

- Demonstration of achievement by means of comprehensive examinations;
- Review of syllabi, faculty credentials, grading standards, and other relevant learning resources at the sending institution;
- Analysis of historic experience regarding the success of transfers from the sending institution; and
- Successful completion of 32 semester hours at CEBA with a cumulative GPA of at least 2.0.

If you wish to apply transfer credit to your program, the transfer should be arranged immediately upon receiving your letter of acceptance, and before registering for courses at CEBA.

Twenty-five percent of the semester hours in your undergraduate program must be completed at CEBA in order to qualify for graduation. Thus, a student pursuing a Bachelor of Arts degree must earn at least 32 semester hours at the college.

If you have received some of your education through non-traditional means (such as corporate or military training) you may want to ask that that education be granted college credit. You can arrange to have your education evaluated by the American Council on

Education's Center for Adult Learning Educational Credentials (CALEC) program. For more information visit their Web site:

www.acenet.edu/calec/corporate/index.cfm

CALEC will provide a transcript showing their analysis of your non-traditional education; please arrange to have a copy of this transcript sent directly to the CEBA's Registrar's Office.

Challenging a Course

If you believe that you already have the knowledge and skills required by one of your curriculum's required courses, you may apply in the Registrar's office to challenge the course. The Registrar will supply you with a copy of the course syllabus and, together with the Academic Dean, will identify a professor who will test your knowledge and skills. (Often this test is conducted by using the course's final exam.) If you demonstrate to the professor's satisfaction that you are able to meet the course objectives, the professor will recommend that the required course be dropped from your program and replaced with an alternative course that you will find more beneficial.

Note that there can be a fee for this service. You should inquire in the Business Office before beginning the challenge process.

Registration for New Students

Whenever possible, the Registrar's Office will register new students before you arrive on campus. You will receive a copy of your registration form during New Student Orientation, and you can make changes at that time.

New Student Orientation

New Student Orientation is scheduled during the days immediately preceding the start of fall semester. (See the college calendar at the front of catalog). All of these sessions are required for all new students. We will spend time acquainting you with major aspects of CEBA's academic program and general policies and procedures. Once you have completed registration, you will buy your textbooks and pay your tuition, fees, and other charges in the Business Office.

Registration for Returning Students

All current students are expected to register for the next semester on the dates designated by the Registrar; otherwise the Business Office adds a late registration fee to the student's account.

Registration is not complete until all necessary forms (including the textbook order form) are filled out, submitted, and signed by the appropriate persons. A student who has not completed registration may not be allowed to take final exams, unless the student has notified the Registrar of his or her intent to withdraw at the end of the semester.

Readmission

If you are a former CEBA student and you desire to be readmitted, contact the Registrar's office to begin the process. You will be expected to pay any outstanding debt to the college in full. Depending upon how long you have been away from CEBA, and your status when you left, you may be required to provide new references or other elements of the Application Package. You may also be asked to meet with the Academic Dean, the Dean of Students, or other college officials.

If you are readmitted, we may ask you to attend certain portions of the New Student Orientation.

If you have been gone from CEBA for one semester or more, you will return under the curriculum and graduation requirements of the most recent catalog. This policy may also apply to students who do not maintain full-time enrollment (less than 12 semester hours per term).

Academic Information

Jesus commanded, "You shall love the Lord your God with all your heart and . . . with all your mind" (Matthew 22:37). CEBA is committed both to the intellectual and spiritual development of its students. Intellectual awareness and educational improvement are fully compatible with spiritual sensitivity. The classroom experience at the college offers intellectual, spiritual, and relational encounters that work together to equip the student for a lifetime of service to God.

Registration

Registration Procedures

Registration is processed through the Registrar's Office. Students are to register in person during the scheduled registration days. Registration forms and the schedule of class are available at the Registrar's Office. Late Registration will be allowed through the first week of class and requires a late registration fee.

Adding and Dropping Courses

Courses may be added only during the first two weeks of the semester. A student may withdraw from a course during the first seven weeks of the semester. To drop a course, the student must submit an appropriate form to the Registrar's Office, and it will not be recorded on the student's permanent record.

Enrollment Status

To maintain full-time status, undergraduate students must register for 12 or more units, and graduate students must register for nine or more units.

Leave of Absence

A student may interrupt a program of study for any period of time and return to CEBA without applying provided the student leaves in good academic standing.

Academic Standards

Class Participation

CEBA places great importance upon class participation because of the nature of the material being taught, the value of in-class interaction, and the need for students to develop habits of diligence and reliability.

You should be present and punctual for all class sessions except in the case of rare extenuating circumstances. You are expected to complete your assignments before the class session, so that you are prepared to answer questions and enter into the discussion. For details of how your participation grade is computed, see the course syllabus.

When your total number of absences exceeds 10 percent of the number of class sessions in the semester, you are dropped from the course with a W/F unless the professor specifically asks the Registrar to retain you in the course. The 10 percent allowance is to provide for serious illness, serious injury, serious illness in the family, death in the family, and unforeseen emergency. Note that failure to enter the classroom and be seated at the beginning of class may result in your being counted absent.

In addition to the 10 percent policy, individual professors may impose additional attendance and participation requirements that have the potential of impacting your course grade. See your course syllabus for details.

It is important that you keep an accurate record of any absences from class, including dates and reasons. This information could prove essential in the event of a discrepancy and/or an appeal. You should not rely upon professors or the Registrar to supply tallies, warnings, or notifications.

Make-up Exams

All tests, including final exams, are to be taken at regularly scheduled times. These times are typically announced in the syllabus at the start of the semester. In the event of extenuating circumstances, you should contact the professor as early as possible and ask permission to take the exam at a different time. If, in the opinion of the professor, your reason for being absent is not sufficient to merit rescheduling the exam, you will be required to take the exam at the scheduled time or receive an "F" for the exam. If the professor agrees to offer the exam at a different time, you should contact the Business Office to pay the Exam Rescheduling Fee before taking the test. Note that the make-up test may, or

may not, be identical to the one administered to other students. Whether you take the test early or late, you may not discuss it with other students until the professor tells you that all other students have taken it. Failure to obey this restriction will be considered cheating. You will forfeit the grade you received on the test, and receive an “F” in its place.

Final Exams

Final exams are given for most courses. Such a test may or may not be comprehensive. Its grade weight is determined by the professor and indicated in the syllabus. You should not request early or late finals except in cases of emergency. You must have the permission of both the Professor and the Academic Dean in order to reschedule a final exam. If permission is given, you must pay the Exam Rescheduling Fee in the Business Office before taking the exam.

Grading System

California Ezra Bible Academy uses a 4.0 grading system to grade the quality of course work and to determine the grade point average. Faculty members assign letter grades based on this table:

98-100	A+	4.0	77-79	C+	2.3	Below 60	F	0.0
94-97	A	4.0	74-76	C	2.0		I	Incomplete
90-93	A-	3.7	70-73	C-	1.7		W	Withdraw
87-89	B+	3.3	67-69	D+	1.3			
84-86	B	3.0	64-66	D	1.0			
80-83	B-	2.7	60-63	D-	0.7			

The Registrar translates letter grades to grade points in accordance with the table shown later in this section.

A	Excellent	4.00	
A-		3.70	
B+		3.30	
B	Good	3.00	
B-		2.70	
C+		2.30	
C	Average	2.00	
C-		1.70	
D+		1.30	
D	Poor	1.00	
D-		0.70	
F	Failure	0.00	
W/F	Withdrawn/Fail	0.00	
W/P	Withdrawn/Pass		no point, no GPA impact

Grades are usually available within three weeks of completing a semester. They are released to the student by the Registrars Office along with a calculation of the student's semester GPA and cumulative GPA.

Grading Policy

Individual faculty members determine the grading policy for each course. Faculty members clearly state in the course syllabus the specific criteria by which the grade will be assigned, including the relative weight of assignments, papers, examinations, attendance and other assessments. Only the faculty member has the authority to change grades.

Contesting a Grade

Grades are computed in accordance with the course syllabus and in-class instructions. If you are unsure about the accuracy of a grade, you should approach the professor and respectfully request a detailed explanation of how the grade was computed. If this discussion does not result in satisfactory resolution, then you should contact the Academic Dean. Please approach the matter with respectful conversation and behavior.

Any grade that is in question, including a semester grade, should be brought to the professor's attention within two weeks of you receiving the grade. Professors are given one month from the time semester grades are issued to make a change in the Registrar's Office if deemed appropriate.

The Dean's List

Full-time students who earn a grade point average of 3.5 or higher in any one semester are placed on the Dean's List for that semester. Students who are on the Dean's List for two consecutive semesters are awarded a certificate of recognition.

Academic Probation and Dismissal

All students must maintain an overall grade point average of at least 2.0 on course work taken at California Ezra Bible Academy. A student who falls below 2.0 for the first time is placed on academic probation. Continued enrollment requires the Academic Dean's approval. If a student on academic probation does not raise the cumulative GPA to 2.0 after two subsequent semesters, the student will be academically dismissed.

Incomplete

We discourage our professors from assigning "incomplete" as a semester grade. It may be done only under extenuating circumstances and only if the student's work was satisfactory preceding the emergency situation that prevented its completion. The professor must submit a replacement grade by the date agreed upon with the student (and in no case later than the end of the next semester) or the incomplete will automatically be changed to an "F."

Repeating Courses

If you earn a D, F, or W/F for a course, you may retake the course during a subsequent semester. If you earn a higher grade, then it will eliminate and replace the lower grade in your cumulative GPA. A course may be repeated only once, and no more than five courses may be repeated during a four-year program.

If you earn an F, W/P, or W/F for a required course, the course must be retaken at CEBA. These courses do not count toward the five-course limit.

Auditing Courses

If classroom space permits, students and their spouses may take courses on an audit basis. Credit is not given, class attendance requirements do not apply, and the student does not participate in assignments or tests. Further, the professor is not obligated to give class or personal time to a student who is auditing. The charge for auditing a course is given in the Financial Information section of this catalog.

Directed Study

A directed study version of certain courses is available on an emergency, last-resort basis. This service is provided to assist the student whose program requirements may not be complete due to not passing or not scheduling a course during its regular semester-by-semester, year-by-year sequence. The course's time and work requirements will be commensurate with what is typically involved in attending the class and in completing its out-of-class assignments, although certain features of the course may have to be modified to fit a directed study approach. We assess an additional tuition surcharge. The tuition and tuition surcharge must be paid in full before starting the course. An application for directed study is available in the Registrars Office.

Supervised Study

If you need extra help, you may enroll in up to five hours of supervised study each week. (Some students do this to satisfy a requirement of a work-study program; others are required to participate as part of an academic restorative action plan.) Groups meet weekly for the purposes of study, under the supervision of a designated instructor. No academic credit is given.

Correspondence Courses

You must receive the Academic Dean's permission in advance to take a course by correspondence. Several of the specifications stated above for Directed Study apply to this approach. Permission is not usually granted for courses that have been failed at CEBA.

You must make acceptable arrangements to have your tests and exams proctored. Local church pastors or a member of CEBA faculty or staff are generally acceptable as proctors.

No more than six hours of correspondence courses may be applied to an Associate's degree; no more than 12 correspondence hours may be applied to a Bachelor's degree. Certain courses, including most graduate courses, may not be completed by correspondence.

Note that interactive online courses are not considered to be “correspondence.” (Correspondence courses are not available for international students!!)

Complaint Resolution

When students have complaints about individual faculty members regarding a particular course requirement(s), examination(s), or grade(s), or regarding general issues such as teaching method and classroom conduct, they may bring the matter directly to the individual faculty member. If a student is not satisfied with the faculty member’s response, the student may bring the matter to the Academic Dean for final decision. The Academic Dean will work with the student and the faculty member for resolution of the complaint and must inform them of the decision in writing within two weeks.

Honesty

Cheating is a violation of Christian integrity and cannot be tolerated. Examples of cheating include copying from another student’s paper or test, receiving information from a student who has already taken a test, giving a student information about a test, and falsifying a report. Another form of cheating is plagiarism, which involves using someone else’s ideas or words without giving credit. If you quote material, you must use quotation marks and an appropriate citation. If you paraphrase material, then you must use an appropriate citation.

A student found cheating will receive a “0” for the assignment or test and will be reported to the Academic Dean for discipline. Such discipline may include a Restorative Action Plan (as described in the Student Handbook) or dismissal, as determined by the Academic Dean. If you are aware of cheating or plagiarism, you should report it to the professor immediately.

Faculty Assistance

The CEBA faculty is committed to helping you academically and spiritually. Professors post office hours each semester; take advantage of these times by visiting your professors, either by phone or in person.

All faculty members are also accessible by e-mail. Feel free to contact the professor by e-mail, especially if you are in an online or e-learning enhanced course.

Some faculty members will provide their home phone, cell phone, or pager in their syllabus. Please use discretion when contacting your professor outside office hours. In general, most faculty members who provide these additional contact numbers are available from 9 AM to 9 PM weekdays, and from 10 AM to 9 PM Saturdays. Most faculty members prefer to reserve Sundays as their personal time.

The school assigns you a faculty member to serve as an advisor. You are required to meet with your advisor each semester to review your academic plan and to register for courses for the upcoming semester. We encourage you to meet with your advisor at other times to discuss your academic, spiritual, and ministry progress.

Study Groups

Often students receive some of the best help from other students. We encourage you to seek out other students in each class and form study groups that meet regularly to review class notes, prepare for tests, and (to the extent permitted by the syllabus) collaborate on projects. Please contact your professor if you would like help in joining a study group.

Peer Tutoring

Sometimes students who struggle academically can be helped best by other students. If you are not in a study group, you should consider joining. If you need more help than your study group can provide, contact your professor. Often he or she can help you locate a volunteer peer tutor who may be able to help you with difficult material.

Graduation

Degree Requirements

To obtain a degree, students must meet the following degree requirements, in addition to the requirements specific to their program of study.

Grade Point Average Requirement

An overall grade point average of at least 2.0 is required for a degree.

Unit Requirement

The student must complete the total unit requirement for a degree.

Residence Requirement

Students must also complete at least 50 percent of the total unit requirement at California Ezra Bible Academy.

Christian Testimony (BA and up)

Completion of Student Ministry Requirements: 8 semesters

All accounts paid in full.

Graduation Petition

Students must file a graduation petition with a fee with the Registrar's Office one semester prior to graduation.

Graduation Honors

Honors at graduation are based on overall academic achievement and Christian character and service. They are determined by the faculty. A minimum grade point average of 3.85 for *summa cum laude*, 3.65 for *magna cum laude* and 3.5 for *cum laude* is required.

Commencement

Commencement is held at the end of Spring semester each year. All graduating students are expected to be present at commencement ceremony except in cases of emergency.

Graduation and Placement Rates

CEBA has a current graduation rate of 90 percent, meaning that this percentage of incoming freshmen completes the program.

Withdrawal

Unforeseen circumstances may require a student to withdraw from the college. If this seems to be your case, you should talk with the Dean of Students or the Academic Dean. If the situation does indeed warrant withdrawal and there are no other acceptable options, the student will be directed to the Registrar's Office to initiate the formal withdrawal process.

Withdrawal involves completing the Withdrawal Form, settling all financial accounts, and taking care of any other school business pertinent to the student. If refunds are due, they will be paid only if proper withdrawal procedures are followed.

A student who follows proper withdrawal procedures and whose reason for withdrawal is approved by the administration will receive W/P on his/her transcript for all courses the student is passing. Otherwise, W/F will be assigned. The administration will seek to work in the best interest of the student when approving or disapproving a withdrawal.

A student who is suspended or dismissed from the college for disciplinary reasons will receive W/F for each course in which he or she is enrolled.

Curricular Programs

CEBA offers the following program: the Associate of Divinity, Bachelor of Theology, Master of Christian Counseling, Master of Christian Education, Master of Divinity, Master of Theology, Doctor of Ministry, and Doctor of Theology.

Academic Load

A full-time load is considered to be 12-16 semester hours per semester. To achieve the completion of a program within the normal time frame, you should carry an average of 16 hours each semester.

Courses typically require approximately 1.5 to 2 hours of study time outside the classroom for each hour in class. You should consider family, employment, and church and ministry responsibilities when determining your semester load.

You must have the Academic Dean's permission to carry more than 16 hours in a semester. This decision depends primarily upon your grade point average (GPA), according to the following guidelines:

18 hours 2.70 GPA

19 hours 3.00 GPA

20 hours 3.30 GPA

A new student's high school GPA, a returning student's GPA, or a dramatic change in life circumstances may require a reduced load of 12 hours to be taken for one or more semesters. If the Academic Dean's decision, or your own decision, causes an average semester load of less than 16 hours, you may not graduate on your original schedule. If you want to get back on schedule, you should consider taking online courses during the summer semester, taking a course during the Winter Modular, or seeking an overload later in your college career.

Ability to Benefit

New students who are admitted with a high school GPA below "C", are admitted on a provisional basis with "ability to benefit" restrictions.

This classification and its restrictions may also be applied to new students whose high school grade average is below a "C" and to older students who are returning to school after an extended period of time strong transcript grades.

Computer Proficiency

You are expected to have computer proficiency sufficient to type assignments. The Academic Computer Lab offers full Internet access, word processing capabilities, and Bible research software. You are encouraged to have your own personal computer, but the computer lab assists you if you are not able to do so.

Proficiency and Requirements

Effective communication must go hand-in-hand with sound doctrine. Consequently, we require that you demonstrate expertise in both written and spoken English. Otherwise, we require that you enroll in ESL classes during your first semester.

Catalog as a Contract

The curriculum and graduation requirements of the catalog that is current when you enroll at CEBA establish your program requirements. However, the college reserves the right to make reasonable modifications and substitutions in these requirements.

If you withdraw from the college for one semester or more and reenter at a later date, you must meet the curriculum and graduation requirements of the most recent catalog. This policy may also be applied to students who maintain enrollment but do so on a part-time basis (less than 12 hours per semester).

Course Sequence

You are expected to take courses in their proper sequence according to the class level of the course. The college is not responsible for your graduation requirements if you do not follow this policy.

Students are not usually permitted to register for upper-division Bible courses unless they have completed introductory courses with a passing grade. The instructor of the upper-

division course is permitted to make an exception for exceptionally well-qualified students. If you want to register for an upper-division course but you don't satisfy these prerequisites, feel free to contact the instructor.

Course Codes

Each course at CEBA has a combination alphabetic and numeric identifier that indicates its curriculum category, its class level, and its credit value in semester hours. The Course Descriptions section of this catalog shows the curriculum categories.

Student Ministry

In addition to the curricular requirements of CEBA's program, all students are required to participate in Student Ministry. The semester-by-semester requirements are detailed in the Student Ministry Manual. This manual is provided at New Student Orientation, and is available upon request from the Director of Student Ministries.

Academic Programs

The following programs are offered at CEBA: the Associate of Divinity, Bachelor of Theology, Master of Christian Counseling, Master of Christian Education, Master of Divinity, Master of Theology, Doctor of Ministry, and Doctor of Theology.

California Ezra Bible Academy prepares students for a life of service in the church through the traditional theological education in the Bible, the Christian faith, and church ministry. The educational goals of CEBA are to help students:

- To know and understand the content of the Old and New Testaments.
- To master hermeneutical tools that help students to effectively use the Scriptures.
- To understand the identity, mission, beliefs, and practices of the church from a biblical, historical, and cultural framework.
- To practice Christian service in the church in the context of the pluralistic world.

Bachelor of Theology Curriculum

The Bachelor of Theology (B.TH.) program offers students an opportunity to explore, academically and critically, the traditional Christian faith and practice. This program emphasizes systematic, comprehensive, and critical study of the Christian Scriptures and of major Christian theological doctrines, spiritual disciplines, and ministry practices.

Admission Requirement

Anyone possessing a high school diploma or its equivalent meets the basic requirement for admission to the program.

Program Requirements

Students receive the Bachelor of Arts in Biblical Studies degree when they fulfill the following program requirements:

- The general education requirement: 60 units
- The Bible and theology requirement: 60 units
- Unit requirement: A minimum of 120 units
- Residence requirement: 60 units to be taken at CEBA

General Education Requirement: 60 Units

General Education 60 Units	OT101	Survey to the Old Testament	3 Units
	NT101	Survey to the New Testament	3
	PHL111	Introduction to Philosophy	3
	PHL212	Introduction to Ethics	3
	ENG101	Introduction to Writings and Research	3
	ENG103	American Literature	3
	HIS101	History of Western Civilization	3
	HIS102	History of Western Civilization	3
	POS301	Introduction to Political Science	3
	SOC301	Introduction to Sociology	3
	PSY205	Introduction to Psychology	3
	PSY425	Counseling for Marriage and Family	3
	PRA412	Missions	3
	PRA413	Evangelism	3
	ED215	Introduction to Christian Education	3
	ED415	Church Administration	3
ED416	Church Ministers to Children	3	
ED417	Church Minister to Adults	3	

	GK101	New Testament Greek	3
	HEB101	Biblical Hebrew	3

Bible and Theology Requirement: 60 Units

Bible 21 Units	NT203	Synoptic Gospel	3 Units
	NT205	Life and Teachings of Christ	3
	NT305	Pauline Epistles	3
	OT305	Pentateuch	3
	OT315	Introduction to the Prophets	3
	OT415	Prophets (Minor)	3
	OT425	Prophets (Major)	3
Professional Ministry 6	PRA410	Homiletics	3
	PRA415	Pastoral Counseling	3
Church History 6 Units	HIS305	Church History I	3
	HIS306	Church History II	3
Theology 15 Units	THE401S T102	Systematic Theology I	3
	THE402	Systematic Theology II	3
	THE415	Apologetics	3
	THE511	Biblical Theology	3
	THE512	Biblical Theology	3
Electives			12

Master of Christian Education Curriculum

The Master of Christian Education is designed to equip dedicated Christian leaders for various ministries in the church setting, including the Christian teachers, leaders and educators in the church. This program emphasizes developing the capacity to study and communicate the Christian Scriptures in both Christian Education and Christian Discipline.

Admission Requirement

Anyone possessing a bachelor's degree or its equivalent meets the basic requirement for admission to the program.

Program Requirements

Students receive the Master of Christian Education degree upon a successful fulfillment of the following program requirements:

- Religion and Philosophy: 15 units
- Social Science: 12 units
- Education: 15 units
- Music: 6 units
- Electives: 12 units
- Residence requirement: 30 units to be taken at California Ezra Bible Academy

Religion and Philosophy 15 units	THE401	Systematic Theology I	3 Units
	THE402	Systematic Theology II	3
	THE415	Apologetics	3
	PHL111	Introduction to Philosophy	3
	PHL212	Introduction to Ethics	3
Social Science 12 units	SOC301	Introduction to Sociology	3
	SOC302	Contemporary Social Problems	3
	PSY205	Introduction to Psychology	3
	PSY425	Counseling for Marriage and Counseling	3
Music 6 units	MUS123	Church Music	3
	MUS205	Principles of Conducting	3
Education 15 units	ED215	Introduction to Christian Education	3
	ED415	Church Administrator	3
	ED416	Church Minister to Children	3
	ED417	Church Minister to Youth	3
	ED418	Church Minister to Adults	3

Electives: 12 Units

Master of Christian Counseling Curriculum

The Master of Christian Counseling is designed to equip dedicated Christian counselors for various ministries in the church setting, for children, young adults and adults. This program emphasizes developing the capacity to provide counseling skills through critical learning of the Christian Scriptures and counseling techniques.

Admission Requirement

Anyone possessing a bachelor's degree or its equivalent meets the basic requirement for admission to the program.

Program Requirements

Students receive the Master of Christian Counseling degree upon a successful fulfillment of the following program requirements:

- Religion and Philosophy: 15 units
- Social Science: 12 units
- Counseling: 15 units
- Music: 6 units
- Electives: 12 units
- Residence requirement: 30 units to be taken at California Ezra Bible Academy

Religion and Philosophy 15 units	THE401	Systematic Theology I	3 Units
	THE402	Systematic Theology II	3
	THE415	Apologetics	3
	PHL111	Introduction to Philosophy	3
	PHL212	Introduction to Ethics	3
Social Science 12 units	SOC301	Introduction to Sociology	3
	SOC302	Contemporary Social Problems	3
	PSY205	Introduction to Psychology	3
	PSY425	Counseling for Marriage and Counseling	3
Music 6 units	MUS123	Church Music	3
	MUS205	Principles of Conducting	3
Counseling 15 units	CC501	Principles of Counseling	3
	CC502	Adult & Gerontology	3
	CC503	Multicultural Counseling	3
	CC504	Community Counseling	3
	CC505	Counseling Skills	3

Electives: 12 Units

Master of Divinity Curriculum

The Master of Divinity program is designed to equip dedicated Christians for various ministries in the church setting, including the ordained ministries of instruction and leadership in the church. This program emphasizes developing the capacity to study and communicate the Christian Scriptures and the theological traditions and the capacity to model and facilitate Christian spiritual formation and communal practices.

Admission Requirement

Anyone possessing a bachelor's degree or its equivalent meets the basic requirement for admission to the program.

Program Requirements

Students receive the Master of Divinity degree upon a successful fulfillment of the following program requirements:

- Biblical Language requirement: 12 units
- History: 12 units
- Biblical Studies: 36 units
- Practical Theology: 12 units
- Electives: 15 units
- Thesis: 3 units
- Residence requirement: 45 units to be taken at California Ezra Bible Academy

Biblical Language 12 units	GK101	New Testament Greek I	3 units
	GK102	New Testament Greek II	3
	HEB101	Biblical Hebrew	3
	HEB102	Biblical Hebrew	3

History 12 units	HIS305	Church History	3
	HIS306	Church History II	3
	HIS405	History of Presbyterian Movement	3
	HIS415	History of Renaissance and Reformation	3

Biblical Studies 36 units	OT101	Introduction to the Old Testament	3 Units
	OT315	Introduction to the Prophets	3
	NT101	Introduction to New Testament	3
	NT205	Life and Teachings of Christ	3
	NT305	Pauline Epistles	3
	THE401	Systematic Theology I	3
	THE402	Systematic Theology II	3
	THE415	Apologetics	3
	THE425	Contemporary Theology	3
	THE426	Contemporary Theology II	3
	THE511	Biblical Theology	3
	THE512	Biblical Theology II	3

Practical Theology 12 units	ED415	Church Administration	3
	POS415	Modern Political Thought	3
	PRA410	Homiletics	3
	PRA415	Practical Counseling	3
	PSY415	Pastoral Counseling	3

Electives: 15 Units

Master of Theology Curriculum

The Master of Theology program is designed to equip students with in-depth study of the Bible Interpretation theory and practices.

Admission Requirement

Anyone possessing a bachelor's degree or its equivalent meets the basic requirement for admission to the program.

Program Requirements

Students receive the Master of Theology degree upon a successful fulfillment of the following program requirements:

- Bible and Interpretation: 18 units
- Thesis: 6 units
- Residence requirement: 12 units to be taken at California Ezra Bible Academy

Bible & Interpretation 18 units	ADS513	Contemporary Theology	3
	ADB513	Pauline Theology	3
	ADP513	Hermeneutics and Preaching I	3
	ADP514	Christian Education and Theology	3
	ADE514	Issues and Trends in Theology	3

Thesis: 6 Units

Doctor of Ministry Curriculum

The Doctor of Ministry Curriculum program is designed to equip ministers or seminary graduates with in-depth study of the theology and Church history.

Admission Requirement

Anyone possessing a master of divinity or its equivalent meets the basic requirement for admission to the program.

Program Requirements

Students receive the Doctor of Ministry degree upon a successful fulfillment of the following program requirements:

- Residence requirement: 30 units to be taken at California Ezra Bible Academy
- Thesis: 6 units

Doctor of Ministry Requirement Units: 30 units	ADB	Advanced Bible Theology	3
	ADS511	Advanced Systematic Theology	3
	ADP511	Pastor as Persons	4
	ADH511	Church & the Holy Spirit	4
	ADH512	Church & History	4
	ADS511	Church & Society	4
	ADD511	Dissertation & Seminar 4	4
	ADD512	Dissertation & Project	4

Doctor of Theology Curriculum

The Doctor of Theology is likened to Doctor Ministry curriculum. But, it emphasizes professional work on dissertation and its subject to be related to Bible and Theology rather than practical ministry.

Admission Requirement

Anyone possessing a master of divinity or its equivalent meets the basic requirement for admission to the program.

Program Requirements

Students receive the Doctor of Theology degree upon a successful fulfillment of the following program requirements:

- Residence requirement: 30 units to be taken at California Ezra Bible Academy
- Thesis: 6 units

Doctor of Theology Requirement Units: 30 units	ADB	Advanced Bible Theology	3
	ADS511	Advanced Systematic Theology	3
	ADP511	Pastor as Persons	4
	ADH511	Church & the Holy Spirit	4
	ADH512	Church & History	4
	ADS511	Church & Society	4
	ADD511	Dissertation & Seminar 4	4
	ADD512	Dissertation & Project	4

COURSE DESCRIPTIONS

COMPUTER SCIENCE

CS 100 Foundations of Computer Science (3)

An introduction to computers and software application packages. Topics include hardware, DOS, word processors, spreadsheets, and databases. No previous computer experience required.

EDUCATION

ED 215 Introduction to Christian Education (3)

An introductory study of the principle of Christian education with emphasis on today's church programs.

ED 415 Church Administration (3)

A study of administrative aspects of the church operation. Its organization, record keeping and other activities are studied.

ED 416 The Church Ministers to Children (3)

A study of the relation of patterns of social, emotional, physical, and intellectual growth of young children to educational principles. Emphasis will be placed on learning activities, materials, equipment appropriate to teaching young children, and trends of church programs for children.

ED 417 The Church Ministers to Youth (3)

A course designed to gain an understanding of youth as a basis for planning the local church program. Basic considerations in designing an adequate church ministry for contemporary youth and dealing with the developmental problems of this age group will be emphasized.

ED 418 The Church Ministers to Adults (3)

A study of basic consideration in planning and implementing church educational programs for adults. Consideration will be given to the various adult age groups, organizations that serve adults, materials for adults, and enlisting and utilizing adults for service in the church.

ENGLISH

ENG 100 Fundamentals of English (3)

A course designed to reinforce and further develop the student's composition skills. Class instruction as well as individual lab practice will be included. Credits are neither computed in grade point average nor used to satisfy graduation requirements.

ENG 101 Introduction to Writing and Research (3)

A review of the English language with emphasis on writing skills. Includes a study of grammar, vocabulary, sentence structure, and paragraph development.

ENG 102 English Literature (3)

An introduction to English literature as represented by the major literary figures and their writings. Critical analysis of form, style, philosophy and literary trends is emphasized.

ENG 103 American Literature (3)

An introduction to American literature as represented by the major literary figures and their writings. Critical analysis and interpretation are emphasized.

GREEK

GK 101, 102 New Testament Greek I, II (3 each)

The purpose of this courses is to equip students with a knowledge of Koine Greek. The principles of Greek grammar are learned along with the paradigms, vocabulary and practice translation needed in preparation for becoming a careful interpreters of the Greek New Testament.

HEBREW

HEB 101, 102 Biblical Hebrew I, II (3 each)

The purpose of this course is to provide the students a working knowledge of Old Testament Scripture. The course includes elements of grammar, syntax, vocabulary and practices translation.

HISTORY

HIS 101, 102 History of Western Civilization I, II (3 each)

A broad survey of world history from the earliest times to 1715 (101) and 1715 to the present (102), emphasizing western civilization and the relevance of the past to contemporary life.

HIS 305, 306 Church History I, II (3 each)

A detailed study of the formation and development of Christianity. Special attention will be given to various group movements with Christianity.

HIS 315 History of World Religion (3)

A study in the origin and development of world religions. Their philosophies, structures, and directions are critically examined.

HIS 316 Religious History of America (3)

An analytical study of various religious movements in America from the migration of the pilgrims to the present.

HIS 405 History of Presbyterian Movement (3)

An in-depth study of the Presbyterian Movement. Emphasis on doctrinal distinctives and present directions.

HIS 415 History of Renaissance and Reformation (3)

A study of the political, intellectual, industrial and religious development that resulted in the reformation movement in Europe from the 14th to the 17th centuries. Detailed study of courses, factions, distinctives and their achievements of various reform movements are studied.

MUSIC

MUS 123 Church Music (3)

Practice of the music ministry in a local church is examined. Topics include hymns, their composition, wording and historical developments.

MUS 205 Principles of Conducting (3)

A study of basic church choir conducting techniques to include all beat patterns, preparatory beats and cutoffs, fermatas, cues, phrasing, and simple score reading. Leadership style and techniques will be emphasized.

NEW TESTAMENT

NT 101 Introduction to the New Testament (3)

An evaluative, critical, in-depth study of the authorship, dates, literary style, and each book's relative place within the collection. Various theories of the origin and nature of the books are examined.

NT 102 New Testament History (3)

A survey of the New Testament with a background study of the intertestamental period. Special attention will be given to the New Testament world and the rise of Christianity.

NT 204 The Gospels (3)

Exegesis of a selected Gospel with emphasis on the organization of its teachings in devotional, spiritual aspects.

NT 301, 302, 305 Pauline Epistles (3 each)

Exegesis of selected Pauline epistles with emphasis on the organization of his thoughts and teachings and his contribution to the overall New Testament.

NT 405 Advanced New Testament (3)

A thematic and philosophical study of the New Testament. Philosophical aspects of Christ's teachings and subsequent developments and refinements will be examined.

NT 500 New Testament Exegesis (3)

(Multi Semesters)

An advanced exegetical study of a selected New Testament book. Using its original text in-depth study of its literary structure and theological significance will be made.

OLD TESTAMENT

OT 101 Introduction to the Old Testament (3)

An evaluative, critical, and in-depth study of the authorship, dated, literary style, and each book's relative place within the entire Old Testament. Various theories of the origin and nature of each book are examined in depth.

OT 202 Old Testament History (3)

A historical study of the national and religious life of the Hebrew. Includes reading of the source material in the Old Testament on the history of the people from the earliest times to the period of restoration.

OT 305 The Pentateuch (3)

An in-depth expository study of the first five books of the Old Testament. Thematic development of the concept of law, Israel as the elect nation, and the development and significance of levitical liturgy and worship will be examined.

OT 315 Introduction to the Prophets (3)

The study of the role of the Old Testament prophets in their historical setting, their messages to the nation and their impact on the development of the Judio Christian through.

OT 415 The Prophets (Minor) (3)

A study of the historical setting and message of the minor prophets. Detailed exposition on a selected book or books will be made with emphasis on the chosen prophets' contribution to the development of the Old Testament teachings.

OT 425 The Prophets (Major) (3)

An expository study of the selected books of major prophets. The historical setting that gave rise to the prophetic literature will be examined.

OT 500 Old Testament Exegesis (3)

(Multi Semester)

Advanced exegesis in a selected book of the Old Testament. Includes a study of the original text and its major emphasis and its organization.

PHILOSOPHY AND ETHICS

PHL 111 Introduction to Philosophy (3)

An introduction to thought and philosophical schools with emphasis on their exponents and development including epistemology, axiology, and other relevant topics.

PHL 212 Introduction to Ethics (3)

An examination of theories of morality with special emphasis on conscience and morality in decision-making.

POLITICAL SCIENCE

POS 301 Introduction to American Government (3)

An introductory study of political science with emphasis on the organization, structure, and functioning of the U.S. government.

POS 411 International Relations (3)

The study of nationalism, diplomacy, alliance systems and economic interdependence within the international political arena. Special attention is given to cause and possible solutions to key regional conflicts.

POS 412 Modern Political Thought (3)

A study of the philosophical foundations of western democracy, fascism and communism.

PRACTICAL THEOLOGY

PRA 410 Homiletics (3)

An examination of the organization, style, and delivery of the sermon. This course will analyze various forms and their weaknesses and strengths. Particular attention will be given to practical techniques of effective delivery.

PRA 412 Missions (3)

A detailed study of the missions of the church from historical perspectives and theoretical analysis and critical evaluation of present christian missions. Special attention will be given to missions organization, policy and involvement in cross-cultural propagation of the christian message.

PRA 413 Evangelism (3)

An introductory study of the basic tenets of church evangelism including Biblical basis, techniques and approaches. Special emphasis on personal evangelism, group and mass evangelism, and the use of mass media for furtherance of evangelism.

PRA 415 Practical Theology (3)

Advanced study of various aspects of practical ministry of a Christian church. Both practical theory and prevailing social problems are studied from the christian perspective.

PSYCHOLOGY

PSY 205 Introduction to Psychology (3)

A survey of the field of psychology. Includes an examination of behavior, motivation, emotion, intelligence, personality and social adjustment.

PSY 415 Pastoral Counseling (3)

Instruction in the scope and methods of pastoral counseling with a practical examination of case studies.

PSY 425 Counseling for Marriage and Family (3)

An evaluation of family interaction, family structure, marital relationship, and interdependence of marriage partners and their family members.

SOCIAL SCIENCE

SOC 301 Introduction to Sociology (3)

An introductory study of sociology and its development and structure. The working dynamics of ethno-economic groups in the modern society are critically examined.

SOC 302 Contemporary Social Problems (3)

An in-depth study of contemporary social problems. Includes an examination of marital problems, education of youth, drug abuse and criminal behavior.

THEOLOGY

THE 401, 402 Systematic Theology I, II (3 each)

An introductory study of Christian theology with emphasis on the methodology. Includes an examination of systematic theology and bibliography.

THE 415 Apologetics (3)

This course is designed to examine for the comprehensiveness, internal consistency and biblical faithfulness. The issue of biblical supernaturalism vis-a-vis contemporary systems are analyzed with evidence for biblical Christianity.

THE 425, 426 Contemporary Theology I, II (3 each)

A critical study of contemporary trends in theology with emphasis on their historical background, their impact on the development of Christianity and its leading exponents.

THE 511, 512 Biblical Theology I, II (3 each)

This course examines the thematic and historical development of a particular doctrine. Special emphasis on the given period and the author in the context of the entire scripture.

THE 500 Advanced Systematic Theology (3)

(Multi Semesters)

An in-depth study of Christian systematic theology covering theology proper, Anthropology and Hamartiology, Trinitarianism. Christology, Pneumatology, Ecclesiology, Soteriology, Satanology, Angelology, Demonology as well as Eschatology. This is a systematic survey of the entire Christian doctrines.

COURSE DESCRIPTIONS for D. Min., & D. Th.

ADB 511, 512 Advanced Biblical Theology of Old and New Testament I, II (3 each)

Advanced study of Biblical Theology. This course examines the thematic and historical development of a particular doctrine. Special emphasis on the given period and their author in the context of the entire scripture. Extensive research on a given topic will be required for a term paper.

ADC 511, 512 Contemporary Theology I, II (3)

Advanced study of contemporary theology. Philosophical analysis and critical evaluation of major theological movement of the twentieth century will be made.

ADE 511 Advanced Exegesis of Prophets (3)

An exegesis of selected portions of prophetic writings of Old Testament. The historical background, the prophet's message for his people, its New Testament and eschatological fulfillment, and its relevance for today will all be discussed.

ADE 512 Advanced Exegesis of Poetic Writings (3)

Selected book of Poetry and Wisdom literature of the Old Testament is studied in terms of their distinct literary form and spiritual truths.

ADS 511, 512 Advanced Systematic Theology I, II (3 each)

Advanced study of selected areas of systematic theology with thematic, critical study of major field of Systematic Theology. Extensive research will be required for a term paper.

Personnel Information

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California Ezra Bible Academy

Location

